

GRAND VENEZIA AT BAYWATCH

2015 Grand Venezia Hurricane Preparedness Report

Grounds:

1. Remove all trash containers along the walkway to a garage.
2. Remove all dog waste bags from stations.
3. Tie the grills closed with rope.
4. Have compactor emptied in case they can't service it for a period of time after the storm hits, empty all recycle bins and store in garage.
5. Secure all tables cans and car wash equipment.
6. Check entry roofs to breezeways for loose tiles and secure doors to electric panels and HWH.
7. Identify units with patios that have items to be moved inside.
8. Make sure tennis court fence cover is removed for hurricane season.
9. Remove small toys from playground area to storage.

Pool:

1. Stack chairs and recliners in the fountain area.
2. Remove all tables and umbrellas to the fountain area.
3. Secure the gates with chains and padlocks and hang "pool closed" signs on gates.
4. Secure the pumps and close the vac-pac covers.
5. Turn off the geothermal electrical panel main switch.
6. Secure the power to the pool pumps, lights and chemical stenner pumps.

Gazebo:

1. Move all the tables and chairs behind the bar and take chair pads inside clubhouse.
2. Remove TV and secure the fan blades on the ceiling fans.

Clubhouse:

1. Tie the front entrance chandelier to the columns so it won't swing in the wind.
2. Lower the flag poles and remove flags.
3. Tie the plant stands to the front columns.
4. Cover all the computers with large plastic bags and store off floor.
5. Secure portable generator into cafe area in case its needed to power up computers, internet access and phones in the clubhouse. Take to Gazebo when needed.
6. Check all the windows and be sure the glass is secure, no loose mullion strips.
7. Bring in all the trash cans and entry mats.
8. Remove back door canopy.
9. Move furniture away from windows.
10. Board up all window and doors to clubhouse.

Owners:

1. Owners are required to move their patio furniture and personal belongings from their patios to inside their units.

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Office will be closed if the property is under mandatory evacuation. There will be no staff on property if property is under mandatory evacuation.

Emergency response vendors are to be set up to respond as soon as safely possible.