



GRAND VENEZIA At Baywatch

General Procedures

Procedure for Security when you have a guest:

All overnight guests need to get a temporary parking permit. These are issued by the Guardhouse at the security gate. You are also required to pre-notify guardhouse of expected guests. Please refer to **Guest Passes/Baywatch Parking Permit Letter** dated August 28, 2015 (In this Packet).

Guidelines (Gate ACCESS):

All Homeowners, guests, tenants, vendors, etc must check in with the guard upon entering the community unless they have a BAR CODE.

Owners and Tenants who possess a BAR CODE can use the far right lane to enter the property.

All others MUST enter through the visitor gate and get a day pass (issued by guard) or have a pass issued by the GVCOA office displayed for the guards to see. Vendor will be issued a vendor pass by GVCOA office.

Only 2 BAR CODES are issued per unit unless a special request in writing is granted by the BOD or management team.

Procedure for lost Pool/Fitness Passes:

There will be a \$250 replacement fee for any lost, stolen or damaged Pool Access Key Fobs. These Key Fobs are obtained through the Grand Venezia office staff located in the Clubhouse (Via Rialto). Please see Clubhouse staff regarding replacement requests.

Lost Keys (mailbox/unit key):

There is a \$10 fee for replacement or duplicate keys and only if there is a copy of the mailbox /unit key for your unit on file at the COA office. Photo Identification will be required. If the COA does not have a copy of your keys on file then you will need to call a locksmith.

Note: Security alarm systems by front door of unit are the owner's responsibility.

Parking information:

All vehicles on property are to have a parking permit (i.e. bar code or pass) displayed at all times. Failure to display permits can result in immediate towing at owner's expense. (More information regarding parking rules and regulations are included in this packet).

*****Do not park in front of any Garage unless it is yours or written authorization has been presented to the management office *****

***** Do not park along Roadside Curbs or Fire Lanes *****